



## Program Overview 2023-24

Thank-you for choosing our school for your dance education. We are professionals, certified by test to teach through Dance Masters of America, and maintain the highest teaching standards. Our mission is simple...to offer the best possible dance training and to make that experience enjoyable.

### PROGRAMS, CURRICULUM & PLACEMENT

The Piazza Dance Company offers both a Recreational Program and an Intensive Program. All classes are taught by qualified, professional instructors. Subjects include: Jazz, Tap, Ballet, Pointe, Hip Hop, Lyrical, Modern Contemporary, Acrobatics, Musical Theater, and a wide variety of Preschool and Adult Dance. Classes meet once per week for a minimum of 45 minutes and up to 90 minutes. Pre- School/Kinder classes are 30 or 45 minute periods. Students are placed in classes based upon skill level and age. Skill level and placement of the student is determined by the dance professional. **Please Note: To fully master the material at any given level it is typical for the student to remain at a particular level 2-3 years.** We consider it important and strongly encourage all students, beginning at age 7 or 8, to include **Ballet** training in their class schedule. Ballet helps to develop a strong foundation and is beneficial to the performance of other forms of dance. **The Piazza Dance Company reserves the right to cancel or combine classes which do not meet the minimum enrollment. \*Student must meet minimum age listed for each class by 9-10-23, or with written consent of instructor.** In addition to the regular dance season, **The Piazza Dance Company** offers a variety of **Summer Dance Programs and Camps.**

### SPECIAL ACTIVITIES

**The Piazza Dance Company** offers special activities through which our students may display their talents. These include special shows, parades, community events, competitions and charitable fundraisers. Participation in such events may involve extra rehearsals and expenses.

### FLOORS & VIEWING WINDOWS

The health and well-being of our students is a priority. As such, all dance floors are raised, resilient, and dancer-friendly. Parents and visitors may observe class through the viewing windows most days, to the discretion of the instructor.

### REGISTRATION, TUITION, DROP FORM & FEES

**Tuition** is based upon a per-season fee and divided into 10 equal installments. Tuition payments are due the first of each month. A *grace period* is permitted through the 10th of each month. To avoid a **\$20.00 late charge** payment must be received by the 10<sup>th</sup> day of each month. Payment should be mailed to the school or phoned-in with a credit card, if for any reason you are unable to make payment in person by the 10th of the month. The final two (2) tuition installments of the season shall be due May 1<sup>st</sup> of the current dance season. The Piazza Dance Company accepts Visa/MasterCard/Discover/American Express, ACH withdrawal, online payments, check or cash. **A \$40.00 charge plus the bank returned-check fee** is added to your account for any checks returned by the bank for non-sufficient funds. A \$5.00 per use credit card fee shall be assessed if a credit card is used.

An auto-pay option (ACH) for monthly tuition and other charges is available by completing an annual form. No service fee is charged if using ACH withdrawal. To use this option, a credit card account number must also be provided and shall be kept on file as backup to be charged without notice if for any reason the ACH withdrawal is declined. ACH withdrawal shall be processed within the first 7 business days of each month. A non-refundable **registration fee** shall be assessed upon registration which covers administrative costs and assures the student's place in class. Any change in class schedules must be accompanied with an add/drop form (find this form in your registration packet or online at [www.piazzadanceco.com](http://www.piazzadanceco.com)). E-mail or other notification shall not be considered official notice of withdrawal from class. **The status of your account shall not change and tuition shall continue to accrue until the official drop form is filed with our office.** Please note: A class drop or transfer shall incur a \$5.00 fee per each drop/transfer after the first drop/transfer, unless the action is approved and signed by the instructor on the add/drop form. Dropping a class after January 1st of the current dance season shall incur an automatic \$20.00 fee per dropped class and instructor approval shall not be considered a waiver.

## RECREATIONAL PROGRAM DISCOUNTS

**THE PIAZZA DANCE COMPANY** offers both **Multiple Subject Tuition Discounts** and **Family Tuition Discounts** for recreational students. Students taking more than one recreational subject will receive a monthly **multiple subject discount after the first subject**. Two enrolled family members living within the same household shall receive an overall **5% recreational family discount**. Three or more enrolled family members in the same household shall receive an overall **10% recreational family discount** (discounts do not apply to special classes).

## ABSENCES/CLASS CANCELLATIONS

Please note: we do **not** follow the class cancellation policy of Northville Public Schools. Often times, inclement morning weather will have cleared by afternoon, when dance classes start. Class cancellations will be posted on our social media Facebook and Instagram pages by 3:00 pm, and, whenever possible, families will receive an email notice. Attendance is extremely important. Please call the school, Monday through Thursday, 4:00-8:30 p.m. or Saturday, 9:00 a.m.–noon in the event you will be absent from class. When absent, or in the event of class cancellation due to weather or a building problem, students are encouraged to attend a make-up lesson with another class at, or one level below, their skill/age level. Students may not attend a make-up lesson above their skill level. **THERE ARE NO REFUNDS GIVEN FOR LESSONS MISSED. Tuition is still due and payable, without interruption, regardless of reason.** Teachers shall schedule a makeup lesson for any canceled class, *after the second cancellation*, due to inclement weather or a building problem.

## RECREATIONAL CLASS DRESS CODE

**ATTIRE IS STRICTLY LIMITED TO DANCE WEAR, IN GOOD REPAIR AND MODEST IN STYLE. Street clothes are prohibited. Ballet Attire** is strictly limited to black leotard, pink tights, and pink ballet slippers. **Pre Ballet Students** shall wear pink leotard, pink tights, and pink ballet slippers. **Attire for all other classes** will be limited to leotard and tights, or leotard with jazz pants, or jazz shorts. Any form-fitting style or color of dance wear is acceptable. Dance wear must be clean and in good repair. No jewelry of any type shall be allowed in class except stud earrings, small in size. **Hair** must be neatly pulled up off the neck and away from the face for all classes. Bare feet are acceptable in Jazz class, but dancing in socks or stockings without shoes is prohibited. The Piazza Dance Company will determine a uniform **shoe style** and **shoe color** for all performances. **Students shall be allowed only two warnings**

**for dress code violations. More than two warnings shall be cause for dismissal from class. Please see our Dress Code and Universal Shoe/Legwear list for more information.**

## **ANNUAL DANCE PERFORMANCE AND DRESS REHEARSAL**

Each June, typically the 2nd week, **The Piazza Dance Company** presents a year-end dance performance. This is the highlight of the school year and the culmination of many months of hard work. It is a chance for parents, relatives, and friends to appreciate the accomplishments of the student. Participation in the annual performance is optional. However, as dance is a performance art, participation is strongly encouraged. All participating students are required to attend the entire performance(s) for which he or she is scheduled, from the student's "call time" through, and participate in, the **Grande Finale** at the close of the performances. **Performance Tickets** go on sale in May and may be purchased at our office. **Tickets may not be returned or exchanged.** A dress rehearsal shall be scheduled at the auditorium. **All Participating students must attend dress rehearsal, no exceptions.**

## **KEEPSAKE YEARBOOKS and DVD'S/DIGITAL DOWNLOAD**

**Keepsake Yearbook**, which includes student Picture Day photographs, shall be available for a discounted fee when purchased in advanced. A limited number of Keepsake Yearbooks shall be available for sale at the regular retail price at the school and at performances. **The DVD/Digital Download price is non-refundable.** DVD's will be available for pick-up during fall registration for the new season.

## **COSTUMES**

**Costumes** are ordered early in the dance year for each participating student. Every effort is made to keep the cost of costumes affordable. **A signed costume agreement, and a costume deposit for each costume must be submitted in October of the current dance year** before costumes may be ordered for the student. **Costume balances, if any, are due in December of the current dance year. As costumes may not be cancelled or returned, costume fees are absolutely non-refundable for any reason.**

## **PICTURE DAY**

Picture Day for recreational students is scheduled in the spring of the current dance year. Students have the opportunity to have their picture taken in full costume and make-up by a professional photographer for a reasonable fee. Photographs shall be available approximately 4-8 weeks after the performances. **It is important to attend Picture Day as Picture Day photographs are included in the annual keepsake yearbook!**

## **CLASS ETIQUETTE & SCHOOL RULES**

- Arrive Early for Class
- Line Up Outside the Dance Room Prior to Class Until Admitted by Teacher. Students may enter a dance room only with teacher supervision or prior permission from the teacher/office staff.
- Students are not permitted to use studio sound equipment.
- Work Hard
- No Gum Chewing, No Talking, No Sitting
- Obey Dress Codes
- Say "Thank-You" to the teacher when a correction is offered and at the end of each class. A correction is a compliment to the student and shows that the teacher cares about the student's development.
- **Food and Drinks** are strictly confined to the tiled area of the student room and **prohibited on all carpeted areas.** Students are responsible to clean-up after her or himself after eating or drinking.
- Water in plastic sipper bottles allowed in class only, to the discretion of the instructor. If allowed, water

bottles must first be labeled with the student's name. Students must dispose of drink bottles properly at the end of each class.

Parent-Teacher Communications: Communication between Piazza Dance Company and student families is primarily **via email**. Please be certain we have an accurate email address on file for your family. As classes are scheduled consecutively it may be difficult to speak with your child's teacher at length or confidentially, between classes. If during the course of the year questions arise regarding the student's progress in class, please contact the office between the hours of 4:30-8:30 p.m., Monday through Thursday, and Saturday 9:00 am-noon to set up a phone or in-person appointment with the instructor.

**PARENT CODE OF CONDUCT:** Parents should learn the rules of participation and policies of Piazza Dance Company. Parents are encouraged to be a positive role model for their child and encourage sportsmanship by showing respect, courtesy and positive support for all dancers and teachers. Parents are expected to provide a tobacco-free, alcohol-free and drug-free environment for students at the studio and at all dance events.

I/We, the undersigned, understand and agree to abide by the terms and conditions of class participation at the Piazza Dance Company, as set forth in this document. I/We understand that failure to abide by the terms and conditions of this agreement shall result in dismissal from class participation without refund or further compensation.

**Signature of Parent/Guardian or Student (if 18 or older) Date** Submit 1 copy to the office of the Piazza Dance Company. Save a copy for future reference.

X \_\_\_\_\_ Date \_\_\_\_\_

### **STUDENT WEB SITE/MEDIA/PERFORMANCE VIDEO/PHOTO AUTHORIZATION**

I permit the public and private use, broadcast, publication, reproduction, release, exhibition, and distribution of student work, likeness of, photograph(s), image(s), video(s), DVD(s) or audio recording(s). When publication is on the Internet, identification will be by first name only. We/I authorize such disclosure for purposes of providing information regarding the PIAZZA DANCE CO. programs or activities. I acknowledge that I have received the Piazza Dance Company Program Overview and agree to abide by the policies stated therein.

**Signature of Parent/Guardian or Student (if 18 or older) Date** Submit 1 copy to the office of the Piazza Dance Company. Save a copy for future reference.

X \_\_\_\_\_ Date \_\_\_\_\_